

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

1 DECEMBER 2015 - 31 MARCH 2016

## **NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Crown Court Buildings, Princess Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at the Crown Court Buildings, Princess Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

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**Cabinet Comprises:**

Leader of the Council

Deputy Leader of the Council

Community Development, Councillors involvement in a New Council,  
including Councillor Development

Schools &amp; Learning

Transportation, Skills, Jobs and Regional Affairs

Housing and the Relief of Poverty

Planning, Highways and Open Spaces

Prevention, Early Intervention &amp; Vulnerable Adults

Resources &amp; Community Safety

Family Support &amp; Protection

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M

Akhtar M

Allison K

Alvy S

Armer B

Barraclough R

Bellamy D

Bolt M

Burke C

Calvert J

Cooper A

Dad N

Dodds J

Firth D

Firth E

Greaves C

Hall D

Hall S

Hemmingway M

Hill E

Holmes L

Holroyd-Doveton E

Hughes J

Hussain M

Iredale C

Kane P

Kendrick V

Khan M

Lawson J

Lees-Hamilton V

Light R

Lowe G

Lyons T

Marchington A

Mather N

Mayet H

McBride P

O'Donovan D

O'Neill P

Palfreeman A

Pandor S

Patel A

Patrick N

Pattison C

Pinnock A

Pinnock A U

Pinnock K

Richards H

Ridgway D

Rowling K

Sarwar M

Scott C

Scott P

Sheard D

Councillor David Paul Sheard

Councillor Jean Calvert

Councillor Jean Calvert

Councillor Shabir Pandor

Councillor Peter McBride

Councillor Cathy Scott

Councillor Steve Hall

Councillor Viv Kendrick

Councillor Graham Turner

Councillor Erin Hill

Sims K

Smaje E

Smith K

Sokhal M

Stewart-Turner J

Stubley A

Taylor J

Taylor K

Turner G

Turner N

Ullah S

Walton M

Watson M

Wilkinson L

Wilson G

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<b>COMMUNITY DEVELOPMENT, COUNCILLORS INVOLVEMENT IN A NEW COUNCIL, INCLUDING COUNCILLOR DEVELOPMENT</b>			
<p><b>Closure of Whitcliffe Mount Sports Centre</b></p> <p>To give further consideration to the decision to close Whitcliffe Mount as a result of the outcome of an Ombudsman investigation.</p>	<p>Cabinet (Holding Executive to Account) 17 December 2015</p>	<p>Adele Poppleton adele.poppleton@kirklees.gov.uk</p>	<p>November 2015</p>
<b>TRANSPORTATION, SKILLS, JOBS AND REGIONAL AFFAIRS</b>			
<p><b>West Yorkshire Transport Fund - Scheme Principles</b></p> <p>To request Cabinet consider a number of forthcoming issues which are likely to arise from the development of the Kirklees WY Transport Fund schemes.</p>	<p>Cabinet 09 February 2016</p>	<p>Nick Howe nick.howe@kirklees.gov.uk</p>	<p>September 2015</p>
<p><b>Dewsbury Townscape Heritage Initiative (THI) – Grant Applications: Northgate House, 38 Northgate/47 Foundry Street &amp; 13-17 Corporation Street</b></p> <p>Approval is sought for a grant towards improving ‘Northgate House’ a prominent property at the junction of Northgate and Halifax Road, one of the priority properties of the Heritage Lottery Fund (HLF) / Council funded Townscape Heritage Initiative (THI) programme, covering the Northgate area of Dewsbury town centre.</p>	<p>Cabinet 08 March 2016</p>	<p>John Lambe john.lambe@kirklees.gov.uk</p>	<p>May 2015</p>

<p><b>Dewsbury Townscape Heritage Initiative (THI) – '38 Northgate / 47 Foundry Street' Grant Application</b></p> <p>Approval is sought for a grant towards improving '38 Northgate / 47 Foundry Street' a key property within the Northgate block, one of the priority properties of the Heritage Lottery Fund (HLF) / Council funded Townscape Heritage Initiative (THI) programme, covering the Northgate area of Dewsbury town centre.</p>			June 2015
<b>HOUSING AND THE RELIEF OF POVERTY</b>			
<p><b>Housing Revenue Account (HRA) rent and service charge setting report and key housing challenges</b></p> <p>HRA rent and service charge setting for 16/17 - decision required.</p>	Cabinet 12 January 2016	Helen Geldart, Head of Housing Services helen.geldart@kirklees.gov.uk	January 2016
<b>SCHOOLS &amp; LEARNING</b>			
<p><b>Commissioning Careers, Information Advice and Guidance Services</b></p> <p>Cabinet to consider future commissioning options for careers, information, advice and guidance services.</p>	Cabinet 15 December 2015	Graham crossley, Commissioning and Contracts Manager graham.crossley@kirklees.gov.uk	September 2015
<p><b>Proposal to change the upper age range of Ravenshall School from 16 to 19 years</b></p> <p>The report sets out the outcomes from the representation</p>	Cabinet 12 January 2016	Mandy Cameron, Deputy Assistant Director - Learning and Skills mandy.cameron@kirklees.gov.uk	September 2015

<p>period (including any representations received) in response to the published statutory notice and proposal to change the upper age range of Ravenshall School from 16 to 19 years.</p>			
<p><b>Decision report on a proposal published by All Hallows' C.E. (VA) Infant and Nursery School.</b></p> <p>The report sets out the outcomes from the representation period (including representations received) in response to a proposal published by the Governing Body of All Hallows' C.E. (VA) Infant and Nursery School.</p>	<p>Cabinet 31 May 2016</p>	<p>Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk</p>	<p>January 2016</p>
<p><b>Determination of School Admission Arrangements for 2017/18</b></p> <p>Annual consultation on Kirklees Co-ordinated Admission Arrangements 2017/18 Kirklees Admission Arrangements for In-year Admissions 2017/18</p> <p>Kirklees Local Authority is required by law to produce Schemes to fulfil its role in co-ordinating the admission of children to the first year of all schools in Kirklees. The Schemes cover the admission of rising five year olds and admission to the first year of junior, middle and secondary schools. Members are requested to:</p> <ul style="list-style-type: none"> <li>•Approve the schemes for co-ordinated admissions</li> <li>•Approve the proposed admission arrangements for all Kirklees Community and Voluntary Controlled schools</li> <li>•Approve the proposed scheme for the process for the administration for in-year admissions for Community and Voluntary Controlled schools for 2017/18</li> </ul>	<p>Cabinet 09 February 2016</p>	<p>Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk</p>	<p>January 2016</p>

<p><b>Primary Pupil Places in the Huddersfield North Area</b></p> <p>This report will provide information in relation to the Council's duty to provide sufficient primary school places to meet basic need and outline proposals for the Huddersfield North area.</p>	Cabinet 31 May 2016	Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk	April 2015
<b>PLANNING, HIGHWAYS AND OPEN SPACES</b>			
<p><b>Highways Unclassified Road Surfacing Programme 2015/16/17</b></p> <p>Cabinet will be asked to consider a detailed programme of works forming the unclassified road surfacing programme 2015/16 and 2016/17</p>	Cabinet 31 May 2016	Graham Mallory graham.mallory@kirklees.gov.uk	June 2015
<p><b>Parks and Greenspace Refurbishment Programme 2016/17</b></p> <p>Cabinet will be asked to consider Streetscene - Parks &amp; Greenspace - Capital Priorities Programme</p>	Cabinet 09 February 2016	Rob Dalby rob.dalby@kirklees.gov.uk	January 2016
<b>PREVENTION, EARLY INTERVENTION &amp; VULNERABLE ADULTS</b>			
<b>FAMILY SUPPORT &amp; CHILD PROTECTION</b>			
<b>RESOURCES &amp; COMMUNITY SAFETY</b>			
<p><b>2015/16 and 2016/17 Council Capital Plan - Amendments to the detail of the approved 2015/16 Corporate Landlord managed sections of the capital</b></p>	Cabinet 15 December 2015	Paul Kemp paul.kemp@kirklees.gov.uk	September 2015



<p><b>plan and proposed allocation of 2016/17 capital funding.</b></p> <p>This report will identify potential projects to be funded from the Corporate Landlord managed sections of the Capital Plan which is subject to approval by Council on 17th February 2016.</p> <p>Members will be asked to consider and approve the programmes and named projects so that they can be delivered in 2016/17 and to authorise delegated powers for officers to manage the programme. This report will also update Members regarding the delivery of the 2015/16 Corporate Landlord sections of the Plan. It will report retrospectively amendments and virements authorised by officers using delegated powers and will seek Member approval for new amendments to the existing Plan.</p>			
<p><b>Freehold Asset Transfer of Wooldale Community Centre, Robert Lane, Holmfirth. HD9 1XZ</b></p> <p>The report sets out the proposal to transfer the land and buildings, on a freehold transfer, which currently make up Wooldale Community Centre Robert Lane, Holmfirth. HD9 1XZ to the Wooldale Community Association. The conditions of the freehold will include covenants to ensure that Wooldale Community Centre is a building that is available for community use only.</p>	<p>Cabinet 15 December 2015</p>	<p>Mark Gregory mark.gregory@kirklees.gov.uk</p>	<p>September 2015</p>
<p><b>Town and Parish Council Accommodation</b></p> <p>The report provides an overview of the current position and</p>	<p>Cabinet 15 December 2015</p>	<p>Mark Gregory mark.gregory@kirklees.gov.uk</p>	<p>September 2015</p>

asks Cabinet to provide clarity on potential accommodation costs for Town and Parish Councils that are currently being met by Kirklees Council budgets.			
<p><b>Calculation of Council Tax Base 2016/17</b></p> <p>Report as part of the annual budget process, no changes are planned to the council tax reduction (CTR) scheme in 2016/17, and a separate consultation has NOT been undertaken for CTR.</p>	Cabinet 12 January 2016	Steve Bird steve.bird@kirklees.gov.uk	November 2015
<p><b>Credit Union in Kirklees</b></p> <p>Report on options for a Credit Union in Kirklees.</p>			November 2015
<p><b>Delegation of Authority for Disposal of Surplus Land and Property</b></p> <p>A report seeking approval to delegate authority for disposal of surplus land and property</p>	Assistant Director, Physical Resources and Procurement 31 May 2016		April 2015
<p><b>Disposal of Land at Kilner Bank</b></p> <p>To consider disposal of Council land to facilitate development at the John Smith's Stadium</p>	Assistant Director, Physical Resources and Procurement 31 May 2016		April 2015
<b>Disposal of Land at Lockwood Road, Huddersfield</b>			April 2015

The report will seek approval to the disposal of land at Lockwood Road, Huddersfield			
<p><b>Provision of loan facility to a hotel development at the John Smith's Stadium site Huddersfield</b></p> <p>A proposal to invest in commercial development at the John Smith's Stadium site Huddersfield.</p>	Cabinet 09 February 2016	Paul Kemp paul.kemp@kirklees.gov.uk	January 2016
<p><b>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smith Stadium site Huddersfield.</b></p> <p>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smith's Stadium site Huddersfield.</p>	Cabinet 31 May 2016	Paul Kemp paul.kemp@kirklees.gov.uk	January 2016
<p><b>Council Budget report 2016-19; incorporating Capital, Treasury Management, General Fund Revenue and Housing Revenue Account</b></p> <p>Provision of financial information to determine the 2016-17 general fund revenue and HRA budgets Establish the capital budget for 2016-17 Establish treasury management arrangements and policy for 2016-17</p>	Cabinet 02 February 2016	Eamonn Croston eamonn.croston@kirklees.gov.uk	January 2016

<p><b>103 New Street, Huddersfield</b></p> <p>The report will consider and outline proposals for the future of 103 New Street, Huddersfield</p>	Cabinet 31 May 2016	Paul Kemp paul.kemp@kirklees.gov.uk	April 2015
<p><b>The Asset Transfer of the Chestnut Centre, Deighton</b></p> <p>The Chestnut Centre (2005), is a Council owned resource centre, developed with a range of funding opportunities. The expectation, under the funding agreement, is that the ownership of the building will transfer to Fresh Horizon's within 10 years of completion i.e. by May 2015. The paper deals with the asset transfer with restrictions on use for the community only.</p>	Cabinet 31 May 2016	Mark Gregory mark.gregory@kirklees.gov.uk	April 2015
<p><b>Transfer of Land and Buildings to the Schools that are Part of the Spenborough Co-operative Trust</b></p> <p>This report will seek approval for the Council to transfer the land and buildings of Spen Valley Sports College, Cawley Lane Junior, Infant and Nursery School, Fairfield Special School, Leaside Community Primary School, and Littleton Junior, Infant and Nursery School to the Spenborough Co-operative Trust</p>	Cabinet 31 May 2016	Mark Gregory mark.gregory@kirklees.gov.uk	April 2015
<p><b>2014/15 to 2018/19 Strategic Investment Plan: Proposals to Allocate Funding from the Strategic</b></p>	Cabinet 27 June 2016	David Martin david.martin@kirklees.gov.uk	April 2015

<p><b>Priorities Section of the Capital Plan for New Pupil Places in Huddersfield South West Area</b></p> <p>To seek a Cabinet decision on proposals to address basic need provision of new pupil places in Primary Schools in the Huddersfield South West Area</p>			
<p><b>2015/16 and 2016/17 Council Capital Plan - Proposed allocation of 2016/17 capital funding from the Directorate for Children and Young People (DCYP) baseline sections of the Capital Plan along with details of proposed amendments to the 2015/16 appro</b></p> <p>This report will identify potential projects to be funded from the DCYP baseline sections of the Capital Plan which is subject to approval by Council on 17th February 2015. Members will be asked to consider and approve the programmes and named projects so that they can be delivered in 2016/17 and to authorise delegated powers for officers to manage the programme.</p> <p>This report will also update Members regarding the delivery of the 2015/16 DCYP Condition and New Pupil Place Programmes. It will report retrospectively amendments and virements authorised by officers using delegated powers and will seek Member approval for new amendments to the existing Plan.</p>	<p>Cabinet 08 March 2016</p>	<p>David Martin david.martin@kirklees.gov.uk</p>	<p>January 2016</p>
<p><b>Capital Investment Plan 2015/16 - 2019/20, Quarter 3 Capital Monitoring 2015/16</b></p>	<p>Cabinet 08 March 2016</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>January 2016</p>

<p>To note quarter 3 capital monitoring forecast and to consider any specific recommendations as required by council financial procedure rules, on the application of resources in-year</p>			
<p><b>Corporate Revenue Financial Monitoring Report, Quarter 3, 2015-16</b></p> <p>To note quarter 3 revenue monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p>	<p>Cabinet 08 March 2016</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>January 2016</p>
<p><b>Early review of general fund revenue outturn 2015-16</b></p> <p>Provision of the draft general fund revenue outturn position for 2015-16.</p>			<p>January 2016</p>